

**RECRUITMENT NOTIFICATION NO : 01/ JUN 2024****SAINIK SCHOOL KODAGU**

(Under Ministry of Defence)

KODAGU DIST, KARNATAKA : 571 232

VACANCY NOTICE

1. Applications are invited from eligible candidates for the following posts on Contractual Basis for a period of one year at Sainik School Kodagu:-

Ser	Name of the Post, category & No of post	ELIGIBILITY	CONSOLIDATED PAY
(a)	TGT (English) (Contractual) OBC-01	<p>Essential. a) Bachelor's Degree with atleast 50% marks in the ENGLISH subject/combination of subject and in aggregate (OR) Graduate / Post Graduate in the ENGLISH subject from recognized University with at least 45% marks in either Graduation or Post Graduation (or its equivalent)</p> <p>b) Bachelor of Education (B.Ed.) from National Council for Teacher Education recognized Institution {in accordance with the National Council for Teacher Education Regulations, 2002 notified on 13 Nov 2002 and National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2007 notified on 10 Dec 2007).</p> <p style="text-align: center;">(OR)</p> <p>4-Year Degree of B.A.Ed. in the ENGLISH subject from any National Council for Teacher Education recognized institution.</p> <p style="text-align: center;">AND</p> <p>CTET/STET qualified (conducted by Central Govt./State Govt).</p> <p style="text-align: center;">AND</p> <p>Age should be between 21 to 35 years of as on 19 Jul 2024.</p> <p>(2) Desirable.</p> <p>(a) Teaching experience in English Medium Residential Institutions.</p> <p>(b) Proficiency in Games / Sports & other extra co-curricular activities/hobbies.</p> <p>(c) Medium of Teaching is ENGLISH.</p> <p>(d) Knowledge of Computer Application.</p>	40,000/-
(b)	TGT- Hindi (Contractual) Unreserved - 01	<p>Essential. a) Bachelor's Degree with atleast 50% marks in the HINDI subject/combination of subject and in aggregate (OR) Graduate / Post Graduate in the HINDI subject from recognized University with at least 45% marks in either Graduation or Post Graduation (or its equivalent)</p> <p>b) Bachelor of Education (B.Ed.) from National Council for Teacher Education recognized Institution {in accordance with the National Council for Teacher Education Regulations, 2002 notified on 13 Nov 2002</p>	40,000/-

		<p>and National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2007 notified on 10 Dec 2007).</p> <p style="text-align: center;">(OR)</p> <p>4-Year Degree of B.A.Ed. in the Hindi subject from any National Council for Teacher Education recognized institution.</p> <p style="text-align: center;">AND</p> <p>CTET/STET qualified (conducted by Central Govt./State Govt).</p> <p style="text-align: center;">AND</p> <p>Age should be between 21 to 35 years of as on 19 Jul 2024.</p> <p>(2) Desirable.</p> <p>(a) Teaching experience in English Medium Residential Institutions.</p> <p>(b) Proficiency in Games / Sports & other extra co-curricular activities/hobbies.</p> <p>(c) Medium of Teaching is ENGLISH.</p> <p>(d) Knowledge of Computer Application.</p>	
(c)	Counsellor (Contractual) Unreserved-01	<p>Essential. (a) Graduate / Post Graduate in Psychology (OR) Post Graduate in Child Development (OR) Graduate / Post Graduate with Diploma in Career Guidance and Counselling.</p> <p>(b) Counselling Experience in English medium Institutions.</p> <p>(2) Desirable.</p> <p>(a) Teaching experience in English Medium Residential Institutions.</p> <p>(b) Proficiency in Games / Sports & other extra co-curricular activities/hobbies.</p> <p>(c) Medium of Teaching is ENGLISH.</p> <p>(d) Knowledge of Computer Application.</p>	40,000/-
(d)	Art Master (Contractual) Unreserved - 01	<p>Essential Qualification (i) Graduate with Fine Art/ Art/Drawing/ Painting as one of the subjects OR minimum 4 years Diploma from a recognized institute/ University</p> <p style="text-align: center;">OR</p> <p>Master's degree in Fine Art with Painting/Sketching Specialization.</p> <p style="text-align: center;">AND</p> <p>Age should be between 21 to 35 years of as on 19 Jul 2024.</p> <p>Desirable (i) Minimum 02 years teaching experience in the subject. (ii) Attainments in Arts and experience of handling children with affection will be preferred. (iii) Good communication skill in (English & Hindi) languages. (iv) Additional qualifications i.e. residential institution life style would be given preference. (v) Knowledge of Computer Application.</p>	40,000/-
(e)	Band Master (Contractual)	<p>Essential. Potential Band Master / Band Major / Drum Major Course at the AEC Training College and Centre,</p>	30,800/-

	Unreserved - 01	<p>Panchmari OR Equivalent Naval / Air Force Courses. AND Age should be between 21 to 35 years of as on 19 Jul 2024.</p> <p><u>Desirable.</u> (i) Minimum 3 years Teaching experience as Band Master in any reputed institution. (ii) Graduate in Music OR Higher Secondary with a degree or diploma in music from any recognized institution. (iii) Having proficiency in Games / Sports and other extra co-curricular activities / hobbies. (iv) Additional qualifications i.e. residential institution life style would be given preference. (v) Knowledge of Computer Application.</p>	
(f)	Craft Instructor (Contractual) Unreserved - 01	<p><u>Essential.</u> Matriculation or equivalent (ii) Two years trade certificate from recognised Industrial Training Centre (iii) Ability to teach through English Medium. AND Age should be between 21 to 35 years of as on 19 Jul 2024.</p> <p><u>Desirable.</u> (a) Teaching experience in English Medium Institutions. (b) Proficiency in Games / Sports & other extra co-curricular activities/hobbies. (c) Work experience in Residential Institutions. (d) Knowledge of Computer Application.</p>	30,800/-
(g)	School Medical Officer (Contractual) Unreserved - 01	<p><u>Essential.</u> MBBS Degree <u>Desirable.</u> (a) MD in General Medicine (b) Specialisation in Pediatrician Course. (c) To treat the children (boys & girls) for the age group of 10-18 years of age. (d) Minimum 2 to 5 years of experience as a Medical Doctor / Practitioner in the Central / State Government Hospitals (OR) Reputed Medical Colleges / Organisations.</p> <p>Age should be between 21 to 50 years of as on 19 Jul 2024.</p>	79,650/-
(h)	Nursing Sister (Contractual) Unreserved- 01	<p><u>Essential.</u> (a) Nursing diploma / Degree (b) 5 years' experience or ex-serviceman of Medical Assistant trade with at least 5 years' service after Training.</p> <p><u>Desirable.</u> (a) Minimum 3 years of experience in the Gynecology Department (b) Knowledge of Computers & Typewriting (c) Maintenance of Health / Medical Records (d) Should be able to converse fluently in English.</p> <p>Age should be between 18 to 50 years of as on 19 Jul 2024.</p>	24,200/-
(j)	Hostel Warden-	<p><u>Essential.</u> Should have passed Matriculation or Equivalent. Higher qualifications will be an added</p>	22,000/-

	(Contractual) Unreserved- 02 OBC -01	<p>advantage. Preference will be given to candidates with Certificate of National Skill Development Course / Any Govt. Sponsored Institute in Computer Data Entry Course.</p> <p><u>Desirable.</u> 2-3 years' experience in any residential school or college</p> <p>Age should be between 18 to 50 years of as on 19 Jul 2024.</p>	
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2. **Procedure for Applying.**

- (a) Desirous candidates should apply to the Principal, Sainik School Kodagu through offline mode only on the prescribed format available in "Recruitment" tab of School website www.sainikschoolkodagu.edu.in along with self attested copies of certificates and testimonials. In the absence of testimonials/ mark sheets/ certificate, the application is likely rejected.
- (b) Candidate must mention their secured percentage in each exam starting from class 10th standard to highest acquired qualification.
- (c) Candidate must attach self attested copies of all mark sheets & certificate, Degrees/ Diplomas starting from class 10th onwards.
- (d) Candidate who have been awarded Grades & not marks in any of the education (Mandatory or Higher education qualification) are required to submit the applicable conversion rate/ formula promulgated by the Board/ University for that particular exam/ year/ semester.
- (e) Candidate must submit recent passport size photographs.
- (f) Candidate must submit self addressed envelope with postage stamp of Rs.25/-.
- (g) Candidate must attach crossed demand draft (non-refundable) of Rs. **500/- for General /OBC Category & Rs. 350/- for SC/ST categories, drawn in favour of 'The Principal Sainik School Kodagu' payable at Kushalnagar Branch (Karnataka State).**
- (f) SC/ST/OBC candidates must submit a valid caste certificate to avail reservation & fee concession. If the caste certificate (For SC/ST/OBC candidates) is not found attached with the application form, the application form will be rejected.

3. **Last Date of Receipt of Applications is 19 Jul 2024.**

4. **Mode of Receipt of Application.**

- (a) Candidates are required to send their application through Registered post/ Speed post (by Indian Postal Services) only.
- (b) School will not be responsible for any postal delay.
- (c) BY HAND APPLICATION WILL NOT BE ACCEPTED.
- (d) APPLICATION FOR THE POST OF "**TGT (ENGLISH) / TGT (HINDI) / ART MASTER / BAND MASTER / CRAFT INSTRUCTOR / SCHOOL MEDICAL OFFICER / NURSING SISTER / HOSTEL WARDEN**" must be written in Capital letters on the top of application Envelope.

5. **Mode of Call Letters.**

- (a) All information regarding firm date/schedule of recruitment process, etc will be notified on school website "www.sainikschoolkodagu.edu.in". For latest update, candidates are required to visit school website regularly. Details of exam Date, time and venue will be published on school website only. It is the responsibility of candidates to visit school website regularly for latest info/updates etc.
- (b) Candidates are required to submit their working email ID & contact No in clear hand writing which is mandatory for communication.
- (c) It is the responsibility of candidate to write legible email ID, Contact details & Address. School will not be responsible for failure of communication due to illegible writing of email address, Mobile No &

postal address. (The school reserves the right to dispatch the call letter via candidate's email ID only).

6. **Exam / Test.**

(a) Only short-listed candidates who fulfill eligibility criteria based on essential qualification(s) will be called for Written Exam, Skill test and Interview (as applicable). Skill test and Interview, where applicable will be conducted after written exam.

(b) No TA/DA will be admissible for attending the Written Exam/ Test/ Skill/ Practical test (as applicable).

(c) Skill test for various posts will include work/ test in their respective fields.

7. Selection will be made based on performance in "written test, Demonstration / skill test, practical test and interview (as & where applicable)".

8. Any candidate found to be using unfair means during the selection procedure or trying to influence the procedure in undue manner, will be straight away rejected.

9. After the recruitment all documents are subject to verification by issuing authorities/ board/ university. In case any person found to have produced fake / forged documents his/her appointment will be terminated. Legal action will also be initiated against the person(s) found using fake/ forged/ tempered documents.

10. Selected candidates should be ready to accept responsibilities in a residential school.

11. Only Indian Nationals are to apply.

12. Shortlisted Applicants are to bring their testimonials in original at the time of attending the selection test in support of their qualifications / experience as mentioned in the application failing which their candidature will not be entertained.

13. The school administration reserves the right to cancel the vacancy due to non-availability of suitable candidates or administrative/policy reasons.

14. Candidates are to enclose the following documents along with the duly filled in application:

(a) Demand Draft of Rs. **500/- for General /OBC Category & Rs. 350/- for SC/ST categories.**

(b) Affix Pass port size photograph at the space provided in the application form.

(c) Self addressed envelope with stamps worth Rs.25/-.

(d) Self attested copies of educational and experience certificates.

(e) In case, the Applicant is SC / ST / OBC category, the Applicant is to attach a copy of caste / category certificate issued by the concerned authority.

15. Last Date of Receipt of Applications is 19 Jul 2024.

16. All are requested to continuously check for any updates/status of recruitment in school website.

PRINCIPAL
SAINIK SCHOOL KODAGU



SAINIK SCHOOL KODAGU

(Under Ministry of Defence)



APPLICATION FOR THE POST OF

01. **Post applied for** : _____ (CONTRACTUAL)
02. **Name** : _____
03. **Date of Birth & Age** : **DOB:** _____ **AGE:** _____ **Years**
04. **Sex** : _____
05. **Name of the Father** : _____
06. **Marital Status** : _____
07. **Nationality** : _____
08. **Caste Category** : _____
(Mention – **General / OBC / SC / ST**)

Affix pass
port size
photograph

09. **Qualifications (Fill up columns as applicable)**

Ser	Qualification	Subjects	Institution / Board / University	Year of Passing	Division and %
(a)	SSLC / Class-X				
(b)	Intermediate				
(c)	Degree / Graduation				
(d)	Degree / Diploma with B.Ed				
(e)	CTET/TET				
(f)	Post Graduation				
(g)	M.Phil / Ph.D				

Any Other Qualifications (including extracurricular activities if any)

(a)					
(b)					
(c)					
(d)					

10. **Experience**

Ser	Designation	Name of Institution / Organisation	Brief Experience / Duties performed	Period	
				From	To
(a)					
(b)					
(c)					
(d)					

11. Languages Known : _____

12. Correspondence Address : _____

13. Permanent Address : _____

14. Mobile Number : _____

15. Email ID : _____

16. Details of Application Fee : Name of Bank _____

DD No: _____ Date: _____ Rs. _____

17. **Declaration.**

(a) I hereby declare that all the information furnished above are true to the best of my knowledge.

(b) I hereby submit copies of certificates (qualifications, experience and caste in case of OBC/SC/ST).

(c) I hereby declare that I have not involved in any Criminal or Police case. I have no case/arrest/detention/fine/conviction/sentence/ punishment etc. and the nature of the case pending in the Court/University/Educational authority etc.

(d) I am fully aware that if it comes to notice at any time during verification of certificates and during my service that false information has been furnished or that there has been suppression of actual information in the application form, my candidature would be liable to be terminated solely on this ground.

(e) I am also fully aware that the Contractual appointment is temporary and only for the period of appointment and that I will have no right to claim for appointment on regular or on daily wage basis on expiry of contract term.

Place: _____

(Signature of the Candidate)

Date : _____

Name: _____