



सत्यमेव जयते

कर्मचारी भविष्य निधि संगठन Employees' Provident Fund Organisation

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA)

मुख्य कार्यालय/Head Office

प्लेट ए, ग्राउंड फ्लोर, ब्लॉक-II, ईस्ट किदवई नगर, नई दिल्ली-110023

Plate A, Ground Floor, Block II, East Kidwai Nagar, New Delhi-110023

Website: www.epfindia.gov.in, www.epfindia.nic.in



No. EPFO/REC/DD/AD/Audit/Dep/2024/ E849039 /4381

Dated: 23 AUG 2024

Subject: - Regarding filling up the posts on deputation basis in Employees' Provident Fund Organisation.

Applications are invited from the eligible candidates to fill up the following posts in various offices of the Employees' Provident Fund Organisation on deputation basis:

Sl. No.	Name of the Post	Scale of Pay	No. of vacant posts	Location of the IAP-Headquarters for these posts
1.	Deputy Director (Audit)	Level-11 of the Pay Matrix (PB- 3 Rs. 15600- 39100 with GP Rs. 6600/-(pre-revised)	9	Ahmedabad, Bengaluru, Bhopal, Chandigarh, Delhi, Hubli, Jaipur, Mumbai, Pune
2.	Assistant Director (Audit)	Level-10 of the Pay Matrix (PB- 3 Rs. 15600- 39100 with GP Rs. 5400/-(pre-revised)	5	Chennai, Delhi, Hubli, Hyderabad

Note: The number of vacancies and the place of posting are subject to change in exigencies.

I. Eligibility conditions for the post of Deputy Director (Audit)

Employees of the Employees' Provident Fund Organisation/Central Government/State Government

- Having completed Graduation preferably B.Com.'
- Having passed the SAS examination conducted by the IA & AD or other Central / State Government Organisation, Accounts/Audit Department.
- (i) Holding analogous posts on regular basis; or
(ii) With 5 years of regular service in posts in the Level-10 of the Pay matrix [PB-3 Rs. 15600-39100 with GP Rs. 5400/- (pre-revised)] [Rs.8000-13500 (5th CPC)]; or
(iii) With 7 Years regular service in posts in the Level-8 of the Pay matrix [PB-2 Rs. 9300-34800 with GP Rs.4800/- (pre-revised)] [Rs. 7500-250-12000 (5th CPC)] or equivalent; or
(iv) With 8 years regular service in posts in the Level-6 of the Pay matrix [PB-2 Rs. 9300-34800 with GP Rs. 4200/- (pre-revised)] [Rs. 6500-10500 (5th CPC)].
- Possessing experience in dealing with Audit and Accounts and financial matters.

Note: Period of deputation/Contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/Department shall ordinarily not exceed 3 years).

II. Eligibility conditions for the post of Assistant Director (Audit)

Employees of the Employees' Provident Fund Organisation/Central Government/State Government

- (i) holding analogous posts on regular basis; or
- (ii) with 03 years regular service in posts of Accounts Officer/Audit Officer in the Level-7 of the pay matrix [PB-2 Rs.9300-34800 with GP Rs. 4600 (pre-revised)] [Rs.7450- 11500 (5th CPC)] or
- (iii) with 05 years regular service in the posts of Assistant Accounts Officer/Assistant Audit Officer in the Level-6 of the pay matrix [PB-2 Rs. 9300-34800 with GP Rs. 4200/- (pre-revised)] [Rs.6500-10500 (5th CPC)]; or
- (iv) With 07 years regular service in the Level-6 of the pay matrix [PB-2 Rs. 9300-34800 with GP Rs. 4200/- (pre-revised)] [Rs. 5500-175-9000 (5th CPC)]; and
- (v) Possessing experience in Accounts/Audit of Public Funds.

Note: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/Department of the Central Government shall ordinarily not exceed 4 years.

General condition and terms of deputation in the Employees' Provident Fund Organisation.

- (1) The deputation will be governed as per the instructions issued by the Department of Personnel & Training from time to time as per the provisions of the Recruitment Rules of the respective cadre and the tenure of deputation will be initially for a period of three (03) years and extendable as per DOP&T guidelines. The matter of pay and allowances will be governed strictly by the orders of the Central Government for such comparable posts. Preference will be given to the officers whose pay and allowances are governed by the Central Government rules including GPF Rules. The candidates should be holding the analogues post on substantive basis. The appointment in Employees' Provident fund Organisation will be further subject to acceptance of the terms and conditions of appointment issued by the Employees Provident Fund Organisation, if found necessary. **The maximum age limit of the applicant should not be exceeding 56 years as on the closing date of receipt of applications.**
- (2) In case the selected official seeks repatriation before completion of two years on deputation, no transfer TA/DA will be paid on repatriation. Further, if any official seeks repatriation within one year or less, Transfer TA/DA already paid, if any is also liable to recovered.
- (3) Willing and eligible officers may forward their **ADVANCE COPY** of the applications neatly typed in the proforma in **Annexure-I** and should reach the designated officer within 30 days from the date of advertisement. A note shall also be added stating clearly how the candidates finds himself/herself suitable for the post.
- (4) The **Cadre Controlling Authority** shall forward the application complete in all respect with requisite documents namely last 05 year APARs, duly filled in Certificate mentioned as **ANNEXURE-II** and latest Vigilance Clearance within 60 days from the date of publication of the advertisement.
- (5) The **HARD COPY** of the application **through proper channel** should reach Employees' Provident Fund Organisation, Head Office **within 60 days** from the date of publication of the advertisement **to Sh. Deepak Arya, Regional Provident Fund Commissioner-II (Recruitment Division), Plate A, Ground Floor, Block II, East Kidwai Nagar, New Delhi-110023.**
- (6) Applications which are not received through proper channel and received after stipulated period are liable to be rejected. It is to be noted that mere possession of the qualification does not entitled a candidate for appointment to the aforesaid posts on deputation terms. The Employees' Provident Fund Organisation reserves the right to reject any application without specifying any reason.

- (7) In case the officer is already on deputation, the application of such officer should be forwarded by the parent cadre / department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.
- (8) The applicants who had earlier forwarded their application through proper channel **for the post of Deputy Director (Audit)** in response to EPFO O.M No. HRM-II/1(23)/New/DD/AD/Audit/2024/5075 dated 29.02.2024 need not to apply afresh.

Deepak Arya

(Deepak Arya)
Regional P.F Commissioner-II
(Recruitment Division)

To:

1. All Chief Secretaries of all State Government/Union Territories.
2. The Secretary, Ministry of Information & Broadcasting, Govt. of India, Shastri Bhawan, New Delhi.
3. The Secretary, Department of Personnel & Training, Govt. of India, New Delhi.
4. The Secretary, Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi.
5. The Secretary, Ministry of Communication, Patel Chowk, Sanchar Bhawan, New Delhi-110001.
6. The Secretary, Ministry of Road Transport & Highways, Transport Bhawan, Parliament Street, New Delhi.
7. The Secretary, Ministry of Housing & Urban Affairs, Nirmal Bhawan, Maulana Azad Road, New Delhi.
8. The Secretary, Central Board of Exercise & Customs, Department of Revenue, Ministry of Finance, Room No. 131, North Block, New Delhi.
9. The Secretary, Central Board of Direct Taxes, Department of Revenue, Ministry of Finance, Room No.154-A, North Block, New Delhi.
10. The Directorate General, CPWD, A-Wing, Nirman Bhawan, Maulana Azad Road, New Delhi.
11. The Directorate General (Planning), CPWD, A-Wing, Nirman Bhawan, Maulana Azad Road, New Delhi,
12. The Director General, National Informatics Centre, CGO Complex, A-Block, Lodhi Road, New Delhi.
13. The Chairman, Telecom Commission-Cum Secretary, Sanchar Bhawan, New Delhi.
14. The Director General, Defence Research & Development, South Block, New Delhi.
15. The Secretary, Department of Electronics, Electronic Niketan, 6 CGO Complex, New Delhi.
16. The Director, Ministry of Statistics & PI, Sardar Patel Bhawan, Parliament Street, New Delhi.
17. The Director General, Central Statistical Organisation, Sardar Patel Bhawan, Sansad Marg, New Delhi.
18. The Registrar General, Census, Man Singh Road, New Delhi.
19. The Chairman, Railway Board, Rail Bhawan, New Delhi.
20. The Director (Pers), Military Engineering Services.
21. The Secretary, Department of Science & Technology, Technology Bhawan, New Delhi Mehrauli Road, New Delhi.
22. The Director General, Defence Scientific Information & Documentation Centre, Metcalf House, Timarpur, New Delhi.
23. Director General, ESIC, Ministry of Labour & Employment, Panchdweep Bhawan, Comrade Inderjeet Gupta Road, New Delhi-110002.

Copy to :(Through EPFO Website)

1. All Addl. CPFCs in the Zones/Director (PDNASS).
2. All Regional P.F. Commissioners/Zonal Training Institutes.
3. All Addl. CPFCs(HQ)/Addl. CPFC(HQ)(IS)/Addl. CPFC(IS), Head Office
4. RPFC(ASD) in the Head Quarters for necessary action.
5. Chief Vigilance Officer, Head Office for information.
6. RPFC(NDC), Dwarka, New Delhi for uploading the O.M. in the Official website.


(Deepak Arya)

Regional P.F Commissioner-II (Recruitment Division)

Name of the post applied for: _____
 (Separate application required if applying for more than one post)

S.No	Details required:	Details furnished
01.	Name of the applicant (in BLOCK letters): Designation: Pay Level: Date of entry into service:	
02.	Date of Birth (in Christian Era)	
03.	Educational Qualifications:	
04.	Details of the Office in which the official is working alongwith postal address, Telephone No. and Email ID of the office.	
05.	Status of the Department: Whether it is Central Government /State Government and Name of the Ministry/Department:	
06.	Date of retirement on superannuation under Central/State Government rules	

07.	Details of employment in chronological order (Enclose a Separate Sheet, if required)					
	Name of the Organisation /Institute/ Department	Post Held (Regular/Adh�e)	From	To	Pay Level of post held on regular basis	Period of Experience and nature of duties

Important: Pay Level granted under MACP/NFSG/NFU are personal to the official and therefore, should not be mentioned. Only Pay Level/Pay Scale of the post held on regular basis to be mentioned. Details of financial upgradation under MACP/NFSG/NFU with present Pay Level/Pay Scale where such benefits have been drawn by the applicant may be indicated as below-

Organisation/Department	Pay Level drawn under MACP/NFU/NFSG Scheme	From	To

08.	Nature of present employment: i.e. Adhoc or Temporary or Quasi-Permanent or Permanent	
09.	In case the present employment is held on deputation/contract basis, please state: <ul style="list-style-type: none"> • The date of initial appointment • Period of appointment on deputation/contract • Name of the parent office/Organisation to which the applicant belongs • Name of the post and Pay of the post held in substantive capacity in the parent Organisation 	

	Note: In case the officer is already on deputation, the application of such officer should be forwarded by the parent cadre / department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate				
10.	Total emoluments drawn per month				
11.	Whether being on deputation earlier (Yes/No) If Yes, details thereof Whether mandatory cooling-off period completed after completion of deputation period (Yes/No) If yes, date of completion of cooling-off period				
12.	Whether belong to SC/ST/OBC:				
13.	Last 05 years APAR grading				
	2018-19	2019-20	2020-21	2021-22	2022-23
14.	Indicate three choice of stations (in order of preference)				
15.	Additional information, if any, in support of suitability for the post. Enclose a separate sheet, if the space is insufficient.				

Place:
Date:

Signature of the Candidate
Mobile No:
e-mail ID:

Certificate (To be given by the Cadre Controlling Authority)

1. Certified that the particulars of the officer as furnished above have been verified and found to be correct.
2. The officer is holding the post / analogous post on regular basis.
3. Certified that no disciplinary proceedings are pending/contemplated against the officer.
4. The Integrity of the Officer is also certified.
5. A list of major/minor penalties imposed, if any are enclosed.
6. Copies of APARs for the last 05 years _____ are enclosed.

Encl:

**Signature of the Cadre Controlling
Authority/ Head of the Department with
Seal**

**Office Telephone No.
E-mail ID:**