

**RAILWAY RECRUITMENT CELL,  
NORTHERN RAILWAY  
Employment Notice No. RRC/NR 04/2024/S&G  
Website :[www.rrcnr.org](http://www.rrcnr.org)**

**RECRUITMENT AGAINST SCOUTS& GUIDES QUOTA FOR THE YEAR 2024-25 (LEVEL 1 & 2 OF PAY MATRIX 7<sup>th</sup> CPC) IN NORTHERN RAILWAY**

ONLINE Applications are invited from ELIGIBLE Indian citizens for recruitment of following posts in Level 1 & 2 of Pay Matrix 7<sup>th</sup> CPC against Scouts and Guides Quota for the year 2024-25 in Northern Railway. The posts are open to all candidates and candidates belonging to SC/ST/OBC/Ex-SM/PWD categories who will apply against this notification will be extended relaxation in age limit as admissible in a general open market recruitment. However, in case of being selected with any relaxation on account of being a candidate from the above categories, he/she will be taken against reserved roster point.

**Applicant can apply for both categories i.e. Level 1 & 2 subject to fulfilling eligibility conditions & given below in para 1.0. However, candidate need to submit separate application form along with examination fee for each application. Separate examination will be conducted for both the categories, most probably on the same day in Two Shifts.**

Mere Registration/filling up of online application on RRC website does not entitle the candidate for Written Examination. Candidature of the applicant is provisional at all stages of selection process subject to fulfilling the eligibility conditions.

IMPORTANT DATES	
Date of Publication of Detailed Notification on RRC website	13.08.2024
Date & Time of start of Online Application.	16.08.2024 at 12 hours
Date & Time of Closing of Online Application	16.09.2024 at 12 hours
Expected Date of Online Written Examination	October 2024

**1.0 Details of Post, Qualification.**

Cate gory	Post	Pay Level	Vacancy	Essential Educational Qualification/Scouts and Guides Qualification
1.	Group 'C'	Level 2 of Pay Matrix 7th CPC of RS(RP) rules,2016	05	<p><b><u>Educational Qualification:-</u></b> (a) Passed 10 + 02 (+2 stage) or its equivalent examination with not less than 50% marks in aggregate from a recognized Board. 50% marks are not required for SC/ST/Ex-SM candidates and to those candidates who possess qualification higher than intermediate such as graduation/Post graduation</p> <p>➤ <b>For Technical Posts-</b> Matriculation/SSLC plus ITI from recognized institutions of NCVT /SCVT (OR) Matriculation/SSLC plus Course Completed Act Apprenticeship</p> <p><b><u>Scouting Qualification as under:-</u></b> a) A President Scouts/Guide/ Rover/Ranger OR Himalaya Wood Badge (HWB) holder in any section. (b) Should have been an active member of a Scouts organization for the last 5 years. The Certificate of Activeness should be as per <u>Annexure-I</u>. (c) Should have attended two events at National Level OR All Indian Railway's level and Two Events at State level.</p>

2.	Group 'D' (Erstwhile)	Level 1 of Pay Matrix 7th CPC of RS(RP) rules,2016	18	Departments	Educational Qualification:-
				Civil Engg, Mech, Elect & S&T	10th passed + National Apprenticeship Certificate (NAC) granted by NCVT OR 10 <sup>th</sup> pass + ITI
				For Other Department	10 <sup>th</sup> Pass or ITI or equivalent or National Apprenticeship Certificate (NAC) granted by NCVT
				<b>Scouting Qualification:-</b> a) A President Scouts/Guide/Rover/Ranger or Himalaya Wood Badge (HWB) holder in any section. (b) Should have been an active member of a Scouts organization for the last 5 years. The Certificate of Activeness should be as per <b>Annexure-I</b> . (c) Should have attended two events at National level <b>OR</b> All Indian Railway's level and Two events at State level.	

## **2. AGE LIMIT**

### **2.1 For Level 2:-**

Age Group	Upper Date of Birth.			Lower Date of Birth for all	Remarks
	UR	OBC	SC/ST		
18 to 30 years (for UR) Plus 5 years for SC/ST and 3 Years for OBC	01-01-1995	01-01-1992	01-01-1990	02-01-2007	Age relaxation for categories listed in below table 3.0 as indicated against each will be applicable

### **2.2 For Level 1:-**

Age Group	Upper Date of Birth.			Lower Date of Birth for all	Remarks
	UR	OBC	SC/ST		
18 to 33 years (for UR) Plus 5 years for SC/ST and 3 Years for OBC	01-01-1992	01-01-1989	01-01-1987	02-01-2007	Age relaxation for categories listed in below Para 3.0 as indicated against each will be applicable

**Note:- 1.** The date birth of candidates should be between the dates given in the above table **(both days inclusive)**

2.10<sup>th</sup>/Matriculation Certificate/ Equivalent Educational Certificate/Educational Certificate  
Mentioning date of birth is mandatory for D.O.B otherwise application will be rejected.

➤ **The Lower and Upper age limit will be reckoned on 01/01/2025**

### 3.0 Extent of Age relaxation

S. No	COMMUNITY/CATEGORIES RELAXATION IN UPPER AGE LIMIT (OR	RELAXATION IN UPPER AGE LIMIT (OR) Maximum Upper age	
1.	SC/ST candidates	5 years	
2.	OBC-Non Creamy Layer candidates	3 years	
3.	Ex-Servicemen candidates who have put in not less than 6 months continuous service after attestation	Up to the extent of Service rendered in Defence plus 3 years.	
4.	Persons With Disabilities (PWD) UR	10 years	
	PWD OBC-Non Creamy Layer	13 years	
	PWD SC/ST	15 years	
5.	Candidates ordinarily been domiciled in the State of Jammu & Kashmir during the period from 01.01.1980 to 31.12.1989	5 years.	
6.	Candidates who are serving Group 'C' and Erstwhile Group 'D' Railway Staff Casual Labour and Substitutes in Railways who have put in minimum of 3 years service (continuous or in broken spells)	UR	40 years of age
		OBC-NON Creamy Layer	43 years of age
		SC/ST	45 years of age
7	Candidates who are working in Quasi-Administrative offices of the Railway organization such as Railway Canteens, Co-operative Societies and Institutes	Up to the length of Service rendered (or) 5 years, whichever is lower.	
8	Women candidates, who are widowed, divorced or judicially separated from husband but not remarried.	UR	35 years of age
		OBC-NON Creamy Layer	38 years of age
		SC/ST	40 years of age
9	Course Completed Act Apprentices applying for the posts for which minimum qualification is ITI/Course Completed Act Apprenticeship.	Shall be relaxed to the extent of Apprentice Training undergone by them under the Apprentice Act 1961	
10	Candidates who have commenced Act Apprenticeship under the Apprenticeship Act before attaining the age of 25 years.	UR	35 years of age
		OBC-NON Creamy Layer	38 years of age
		SC/ST	40 years of age

**NOTE:-Candidates to note that mere participation in a Scout/Guide/Rover/Ranger/HWB/Event/Railly etc. does not make a candidate ELIGIBLE unless he/she holds the Certificate/Parchment issued by competent authority under the rules.**

#### **4.0 EXAMINATION FEE :**

Examination fee is to be paid through ONLINE MODE and RRC will not accept Examination fee in Cash/ Cheque/Moneyorder/IPO/DemandDraft/CentralRecruitment/FeeStampsetc. Candidates to note that RRC/NR is not responsible for incomplete or pending online examination fee transaction for whatever reason. In such case, candidate need to proceed with fresh/new transaction for paymentof examination fee.

- (i) For all candidates except those mentioned in sub-para (ii) below: Rs. 500/- (Rupees Five Hundred) only through Online Payment in favour of RRC/NR. The examination fee is not refundable under any circumstances.
- (ii) For candidates belonging to SC/ST, Women, Minorities and Economically Backward Classes: Rs. 250/- (Rupees Two Hundred Fifty) only. Examination Fee will be refunded to these Categories of Candidate only when they actually appear in the Written Examination.
- (iii) Candidate to note that incase of refund of Examination Fee, it will be transferred back to the source from where it is received in RRC Account so it in the interest of the candidate that online fee must be paid using own account.

**NOTE:-** 'Minority' means Muslims, Christians, Buddhists, Zoroastrians (Parsis) & Sikhs. Economically Backward Classes will mean those candidates whose family income is less than Rs. 50,000/- per annum.

The following officials are authorized to issue income certificate for the purpose of identifying Economically Backward Classes :

- (a) DistrictMagistrate or any other Revenue Officer upto the level of Tehsildar.
- (b) Sitting MP of Lok Sabha for persons of their own constituency.
- (c) BPL Card or any other certificate issued by Central Government under a recognized poverty alleviation programme or Izzat MST issued by Railways.
- (d) Union Minister may also recommend for any persons from anywhere in the country.
- (e) Sitting MP of Rajya Sabha for person of the District in which the MP normally resides.

The income certificate issued by the authorities mentioned above must be as per format given at Annexure-'E '. This will have to be issued on the letterhead of the issuing authority.

**5.0 Scheme for recruitment** : Candidates who applied in response to notification issued and found eligible after scrutiny will be called for written examination. The candidates qualified in written test will have to undergo the Document Verification. Panel will be formed as per merit position of successful candidates in both written examination and marks of the certificate. The Candidate will be assessed on the basis of following criteria.

<b>(A)</b>	<b>Written Test</b>	<b>Duration of Written Test- 60 Minutes)</b>	<b>Marks</b>
	The written test will consist of 40 objective question (40 marks) & 1 essay type question (20 marks) relating to Scouts& Guides organization and its activities and General knowledge for Level-2 & Level-1. The syllabusfor this will be as per <b>Annexure-II.</b>		<b>60 Marks</b>
<b>(B)</b>	<b>Marks on Certificates</b>		<b>40 Marks</b>
	<b>(i) Participation/Service rendered in National Events/National Jamboree (including All Indian Railway Events)</b>		10 Marks
	(a) First Two certificates (i.e. minimum eligibility qualification)		NIL
	(b) One additional event		07 Marks
	(c) Two or more additional events		10 Marks
	<b>(ii) Participation/Service rendered in State Events/Rallies</b>		10 Marks
	(a) First Two certificates(i.e. minimum eligibility qualification)		NIL
	(b) One additional event		07 Marks
	(c) Two or more additional events		10 Marks
	<b>(iii) Specialized Scouts/Guides course organized at National/State/All Indian Railways level</b>		10 Marks

	(a) One course	07 Marks
	(b) Two or more course	10 Marks
	<b>(iv) Participation in District Rallies</b>	10 Marks
	(a) One certificate	NIL
	(b) Two certificates	07 Marks
	(c) Three certificates	10 Marks
	<b>Total</b>	<b>100Marks</b>

**NOTE :- The medium of the examination is in Hindi or English. There will be negative marking for all objective type questions in the written test and 1/3rd of the marks allotted for the question will be deducted for every wrong answer. Written Examination & Document Verification shall be held in Delhi only.**

**6.0 Medical Examination :**

Candidates recommended for appointment will have to pass the requisite medical fitness standards prescribed for the post to be identified by the Northern Railway Administration.

**7.0 Period of Probation-** As per rules

**8.0 Period of Training** – The selected candidate will be required to undergo training as per the requirement of the post on which he/she has been selected.

**9.0 Details of Agreement/Security Deposit/Bond to be signed** : Selected candidates shall be required to execute an agreement.

**10.0 PLACE OF POSTING :**

Ordinarily a Selected candidates shall be employed on the Railway or Railway Establishment to which he or she posted but shall have no claim as of right for transfer to another Railway or Another Establishment. In the exigencies of service, however, it shall be open to the competent authority to transfer the railway servant to any other department or division/unit or railway or railway establishment including a project in or out of India.

**11.0 Proficiency in Typing Skill:** The persons appointed against Scouts & Guides quota of the category of Clerks will be required to possess proficiency in typing with in a period of two years from the date of appointment, and their appointment will be provisional subject to the prescribed typing qualification within the stipulated period. In case of non acquisition of typing skill within the prescribed period, no additional time will be given and services of such candidate(s) will be summarily terminated.

**12.0 General Instructions :**

- (i) Merely Registering/filling up online application on RRC website does not entitle the candidate being eligible for Selection process. All the recruitments against Open Advertisement quota shall be at the minimum of scale of pay in the Pay Matrix.
- (ii) Specific post and place of posting will be decided by the Northern Railway administration at the time of offering appointment to the selected candidate.
- (iii) **No relaxation in Education and S&G qualification shall be permissible.**
- (iv) No post is reserved for SC, ST, and OBC, However the candidates claiming to belong to SC/ST/OBC communities are required to upload copy of self attested Caste Certificate issued by Competent Authority.
- (v) Railway Administration reserves the rights to recruit eligible candidates at any place. Candidates are also advised not to bring any valuable/costly items to the examination

hall as safe keeping of these items cannot be assured. Administration will not be responsible for any loss in this regard.

- (vi) The decision of NR administration on all matters relating to eligibility, place, date, mode of selection, acceptance or rejection, recommendation of post, place of posting, grade etc. shall be final and binding on the candidates.
- (vii) The short listed eligible candidates may be required to stay for more than 1 day at the examination and document verification venue for the selection procedure for which they will have to make their own arrangements. Candidates are required to upload photograph in full Scout & Guide uniform.
- (viii) Candidates already employed in Govt. Service should submit Online Application with NOC from the Employer, without which application shall be summarily rejected at any stage.
- (ix) The candidature of the applicants shall be liable to be rejected at any stage of recruitment in case of concealment of any fact, which is in contravention to the above laid down conditions. The decision of the Railway Administration shall be final and binding on the candidates.
- (x) No TA/DA/Accommodation will be given for appearing in the selection procedure. Applicant will have to bring their own Scout & Guide Uniform/ Kit. However in case of SC/ST candidates who have uploaded their proper community certificate will be given free travel authority (2<sup>nd</sup> class) with E Admit Card and such candidates will be allowed to use this authority to travel on production of self attested copy of E-Call letter and SC/ST certificate. During the journey these candidate should carry E-Admit Card with original SC/ST certificate and original proof of identity failing which they will be treated as without ticket and charged accordingly.
- (xi) The Railway Administration reserves the right to fix any date, as deemed suitable, change place or postpone examination/document verification, conduct additional examination (at its own convenience), or even cancel the same due to unforeseen circumstances against which no claim will be accepted. No request for change of date & venue will be entertained.
- (xii) Candidates should bring all documents including uploaded with ONLINE Application Form in Original along with one set of **self attested** photo copies (Date of Birth Matriculation or Equivalent Certificate, Educational Qualification, Scout & Guide Qualification, Caste Certificate etc.) on the day of document verification without which they will not be allowed appear in the selection. Certificates in languages other than English or Hindi Should be accompanied by a self attested translation in English/Hindi.
- (xiii) Candidate should be in readiness to appear for the written test at short notice after the last date for submission is over.
- (xiv) Candidate's admission at all stages of the recruitment will be purely provisional subject to satisfying the prescribed eligibility condition.
- (xv) Candidates having qualification for higher pay matrix but applied against the vacancies for the lower pay matrix, will be considered for applied level only if found eligible otherwise.
- (xvi) Candidate recruited against S&G quota shall be terminated from service, if the information and documents furnished by him/her for recruitment are found incorrect/ fake at any stage.
- (xvii) No candidate should attempt impersonation or take the help of any impersonator at any stage of the selection process. Such candidates will be debarred for life from appearing in all RRB/RRC examinations or any appointment in Railways. In addition, legal action may be taken against the candidate.
- (xviii) Any material suppression of facts or submitting of forged certificates/caste certificate by a candidate for securing eligibility and/or obtaining privileges, including fee exemption for appearing in the selection trial shall lead to rejection of his/her candidature for the particular recruitment for which he/she has applied. Further, he/she will also be debarred from all examinations conducted by all RRB/RRC over the country.
- (xix) Candidates who have been debarred for life from all RRB/RRC examinations or candidates who have been debarred for a specified period which is not yet completed need not apply in response to this employment notice. Their candidature will be

- rejected during any stage of recruitment as and when detected.
- (xx) Recruitments of S&G quota will be dealt as per Railway Board's policy issued vide letter no. E(NG) II/2015/RR-2/1 (RBE No. 110/2015) dated 21.09.2015 read with modifications/amendments issued by the Railway Board from time to time.
  - (xxi) Any subsequent changes in the terms and conditions of the Employment Notice as per extant rules will stand good. RRC reserves the right to consider/incorporate any subsequent changes/modification/additions/cancellation in the terms & conditions to recruitment under this Employment Notice as and when applicable.
  - (xxii) RRC reserves the right to reject the candidature of any applicant at any stage of the process of recruitment, if any irregularity/ deficiency is noticed in the application.
  - (xxiii) For any Legal Dispute, the Jurisdiction will be at New Delhi only.
  - (xxiv) In the event of any dispute about interpretation or any mistake, the English version will be treated as final.
  - (xxv) Canvassing in any form, misbehavior or misconduct will lead to summary rejection and cancellation of candidature and no correspondence will be entertained in this matter.
  - (xxvi) **Candidates to note that all relevant certificates showing the minimum eligibility of the candidate to appear in the written examination like:- education. Scout & Guide qualification and Caste Certificates etc. are to be uploaded with online application form.** Original Certificates are not to be sent to RRC/NR and same are required at the time of Document Verification failing which applicant shall not be allowed to participate in the selection process.
  - (xxvii) A written declaration will be obtained from all the candidates who finally qualify for appointment as per **Annexure-III**. If the candidate violates any of the said declarations furnished by him/her, he/she should be taken up under DA & R by the concerned CPO/Senior DPO on the recommendation of State Chief Commissioner/District Chief Commissioner, as the case may be.
  - (xxviii) NOC for Serving Employees:- Candidates serving (Including those undergoing induction training/probation) in any Centre/State Government Department including Railways or Public Sector Undertaking may apply through online directly duly informing their Employer. Shortlisted candidates should produce NO OBJECTION CERTIFICATE from the employer on the date of DV, failing which their candidature will be cancelled.
  - (xxix) Scanned Self-attested copies of being a President Scout/Guide/Rover/Ranger OR Himalayan Wood Badge (HWB) holder (Certificate & Parchment) in any Section.
  - (xxx) Scanned copies of the-Certificate of Activeness should not be issued before the date of Notification & be uploaded as per the Annexure-8 enclosed.
  - (xxxi) Scanned copy of the same certificate which mentioned in the details of form as eligibility criteria may only be uploaded.

**13.0 Invalid Application**:-Any of the following deficiencies/discrepancies found in the online application form and documents submitted by the applicant will render the application invalid/rejected:-

- (i) Application not in prescribed format, multiple applications, incomplete or ineligible application.
- (ii) Applications without photograph, LTI impression, unsigned application/ Signature in capital or different signature at different places during the selection process.
- (iii) Applications without Examination fee or less fee.
- (iv) Applications without proof of date of birth, educational qualifications, Scout & Guide Qualification & Caste Certificate etc as applicable.
- (v) Over age or under age, date of birth not filled or wrongly filled,
- (vi) Self-attested photocopies of requisite certificates not uploaded.
- (vii) Not having requisite educational qualification &S&G qualification at the time of applying.
- (viii) Application which are filed in a language other than English or Hindi.
- (ix) Any other irregularities which are considered invalid by RRC.
- (x) Candidate how have not uploaded photographs in full Scout & Guide uniform.

**14.0 MISCELLANEOUS :**

- (i) Railway Administration will not be responsible for any inadvertent error in the advertisement (RRC website would be primary and main source of contact with the candidates for various information during the selection.
- (ii) English version shall be applicable in case of any ambiguity/ dispute in two versions  
i.e. English & Hindi.
- (iii) In case any applicant has difficulty in registering their applications ONLINE, they are free to contact the help line numbers as available on RRC website.

**15.0 HOW TO FILL UP THE APPLICATION**

Click in the BOX given at the end of the notification undertaking by the candidate that **I have read carefully the notification with instructions given above to be compliedwith during the recruitment process.**



Click on APPLY ONLINE – LOGIN BOX will appear with two options i.e. Login for Already Registered Candidates & for New Registrations.



**Candidate Dashboard will appear as under in RED color which will turn into GREEN step wise completion. Candidate may complete the Online application from Part I to Part IV with option to take print of the Payment slip and Application for futurereference, if need be, in one go OR in parts but must be completed in all respects within the last date given. Candidate to follow the instructions generated by software during the Process of submitting ONLINE APPLICATION at every step.**



Part I	Part II	Part III	Part IV	Part V	Part VI
Registration Form	Application Form	Payment Examination Fee	Uploading Documents photo, Sign & Thumb Impression etc.	Online Payment Details Print	Application Details/Print

**16.0 Enclosures to be uploaded with the Online Application:-** Applicant must upload following documents/certificates with the online application failing which application will be rejected.

- a. Proof of date of birth (10th or Matric pass certificate).
- b. Proof of minimum essential educational & scouting qualification prescribed for the post.
- c. In case of candidates belonging to SC/ST/OBC/Minority/Economically Backward/PWD etc Certificate in prescribed format as per **Annexure** available on RRC website i.e. [www.rrcnr.org](http://www.rrcnr.org)

**Dated 13.08.2024**

**Chairperson  
Railway Recruitment Cell/LPNR  
Northern Railways**