



ಜಿಲ್ಲಾ ಕಾನೂನು ಸೇವೆಗಳ ಪ್ರಾಧಿಕಾರ,
ಕೊಠಡಿ ಸಂಖ್ಯೆ-05, ನೆಲಮಹಡಿ, ನ್ಯಾಯಾಲಯಗಳ ಸಂಕೀರ್ಣ, ಉಡುಪಿ - 576101
District Legal Services Authority,
Room No:05, Ground Floor, Court Complex, Udupi-576101



NOTIFICATION NO.MEDIATOR-DLSA/UDUPI/2/2025
DATED 2ND DECEMBER, 2025

This notification is limited only for the selection of mediators. Applications in the prescribed format are invited from the eligible and qualified advocates who have practiced at Bar for more than **15 years**, Retd., Judges, Ex-Servicemen, Senior Officers of Insurance Companies, Banking Institution, Retd., Professors / Teachers, Doctors etc., to be selected as mediators for empanelment as Mediators of District Mediation Center, and to be included in the roll of mediators in mediation centers of District Mediation Center (DMC) / Taluk Mediation Center (TMC) where the vacancy exists.

The last date for submitting the application before the District Mediation Center (DMC) concerned : 08-12-2025 (up to 5 pm)

I. Details of Vacancies

The details of vacancies of mediators in each mediation center under DMC are as follows :

Sl. No.	Mediation Center	No. of Additional Mediators Required
1.	District Mediation Center, Udupi	19
2.	Taluk Mediation Center, Kundapura	03
3.	Taluk Mediation Center, Karkal	11

II. Qualification

The candidate for empanelment as mediator shall satisfy the following conditions, namely-

- shall be citizen of India;
- shall be of good character;



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- shall be of sound mental and physical health with no bodily infirmity which renders him/her unfit to perform as a mediator;
- shall be a person practicing as an Advocate in the respective court center, where the vacancy exist and shall be in the roll of Bar Council of Karnataka. The candidate shall have the experience of **not less than 15 years** of an advocate as on the date of this Notification (in case of practicing advocate).
- The candidate shall also fulfill the eligibility and other norms mentioned in this notification.

III. Disqualification :

The following persons shall be deemed to be not eligible for apply for selection and empanelment as Mediator:

- any person who has been adjudicated as insolvent or is declared of unsound mind.
- Any person against whom civil or criminal contempt or charges involving moral turpitude are framed by a Court and are pending.
- Any person who has been convicted by a Court for any offence involving moral turpitude.
- Any person against whom any disciplinary proceedings or charges relating to moral turpitude or violation of professional ethics have been initiated by the Bar Council or appropriate disciplinary authority which are pending or have resulted in a punishment.

IV. Submission of Applications:

- The application is to be submitted in the prescribed form to the District Mediation Center (DMC) along with the Certificate of practice and conduct as per Annexure-A from the respective Bar Association.
- The candidates shall also forward self attested copies of the following documents along with their application:



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- Certificate to prove the educational qualifications
- Enrollment certificate
- The candidate shall produce the original of the documents submitted along with the application for verification at the time of interview or as and when required by the DMC.
- The last date for submitting the application before the District Mediation Center is 08-12-2025 (up to 5 pm)

V. The Selection of candidates :

- DMC will conduct an interview to select suitable candidates. The assessment of a candidates' performance in the interview will be for a maximum of 100 marks against the following four components in two categories :-
 - knowledge in law (25 marks)
 - integrity and dedication (25 marks)
 - communication skills (25 marks) and
 - temperament to service as a mediator (25 marks)
- Qualifying in interview of the respective subject is mandatory. The candidates shall score a minimum of 10 marks in each head to qualify in the interview.
- The call letter for the interview will be sent to the candidate by email or WhatsApp number furnished in the application. No call letters will be sent by post. DMC will not be responsible for loss of communication due to the wrong email IDs or WhatsApp number provided by the candidate.
- The candidates will attend the interview at the designated place and time at their own expense.
- No candidate shall apply for a vacancy in more than one center and the candidate shall submit only one application.
- The selected candidates shall undergo the compulsory 40 hours training organized by KSLSA in co-ordination with MCPC.



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- The Honorarium to the accredited Mediators will be paid as per the rate and norms fixed by KSLSA and MCPC.

VII. Contact numbers and email IDs for queries of the applicants :

Address : The Member Secretary, District Legal Services Authority, Room No.5, Ground Floor, Court Complex, Udupi - 576 101

Contact No : 0820 -2523355

Emil ID : dlsaudupi@gmail.com.

Prl. District & Sessions Judge &

Chairman, DLSA, Udupi &

Director, District Legal Services Authority
Director, District Mediation Center, Udupi



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APPLICATION FORM FOR THE SELECTION OF MEDIATOR OF DMC/TMC

Passport size
Photo

1.	Full Name (in Block Letters)	
2.	Father / mother / Spouse Name	
3.	Date of Birth and Age	
4.	Sex	
5.	Educational Qualifications (attach self attested copy of certificate)	
6.	Permanent Address (in Block Letters)	
	Address for communication (in Block Letters)	
7.	Email ID	
8.	Telephone Number	Mobile
		WhatsApp No :
9.	Date and year of enrollment. Specify enrollment Number and Bar Council (Only for practicing Advocate)	



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10.	Date of year of commencement of practice as a lawyer (Only for practicing Advocate)	
11.	Category belongs to: Practicing Advocate / Retd., Judge, Ex-Servicemen / Senior Officers of Insurance Companies / Banking Institution / Retd., Professor / Teacher / Doctors	

I hereby declare that, all the facts stated and information furnished above are true and correct. I further declare that I am qualified and eligible to apply for selection and empanelment as mediator as per the qualification and eligibility mentioned in the notification. I have not suppressed any material facts.

I undertake that, I shall adhere to all the guidelines and the decisions of the KSLSA and MCPC regarding the empanelment, accreditation, performance, code of conduct, ethical standards for mediators, removal from the panel.

Place

Date :

Signature of the Applicant



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Annexure – A

(Format of Certificate to be obtained from the Bar Association in the official letter head and to
enclose along with the application)

CERTIFICATE OF PRACTICE

This is to certify that Sri/Smt..... (Name and full Address
with Enrollment No.)..... whose photograph is
affixed, is a member of this Bar Association and he/she has been actively practicing as an
advocate from to in
Courts at His/her character and conducted is

Passport size
photograph

Place : Udupi

Date : :

Signature

Name :

Designation (President/Secretary)